



00- C-0702

CITY OF ATLANTA

BILL CAMPBELL
MAYOR

55 TRINITY AVENUE, S.W.
ATLANTA, GEORGIA 30335-0300
(404) 330-6100

May 15, 2000

President Robert Pitts &
Members of Atlanta City Council
55 Trinity Avenue, SW
Atlanta, Georgia 30335

Re: Appointment to the Westside TAD Neighborhood Advisory Committee

Dear President Pitts and Members of Council:

It is a pleasure for me to appoint **Mr. Vincent Jones** to serve as a member of the **Westside TAD Neighborhood Advisory Committee** as the **Non-Profit representative**. This appointment is scheduled to begin on the date of Council confirmation.

I am certain that Mr. Jones will serve the City of Atlanta with distinction.

I respectfully urge confirmation of this appointment.

Sincerely,

Bill Campbell

Enclosures



VINCENT L. JONES

RESUME OF QUALIFICATIONS

577 English Ave.
Atlanta, Georgia 30318
404-525-5113

OBJECTIVE

A career position as a administrator that will utilize my education, professional experience, and proven abilities.

PROFESSIONAL EXPERIENCE

Mar. 98 - Present

Greater Vine City Opportunities Program - Atlanta, Georgia
EXECUTIVE DIRECTOR
Finds funding sources and managing day to day operation.

Oct. 95 - Mar. 98

Young Adult Guidance Center - Atlanta, Georgia
COTTAGE PROGRAM SPECIALIST
Coordinated implementation of goals and activities set forth by the executive director. This involved working closely with our counselors, M.S.W. and licensed psychiatrist. Supervised the house managers. Purchased all food and furniture. Oversaw all repairs to buildings and grounds.

Aug. 95 - Oct. 95

TUTOR / HOUSE MANAGER
Tutored residents in math. and english, Monitored behavior and performance of clients. Documented information for the use in evaluating the client's success in achieving their goals.

Feb. 93 - Aug. 95

TY-MC Corporation - Atlanta, Georgia
EXECUTIVE VICE PRESIDENT of SALES AND MARKETING
Directed the sales and marketing of products for relief of arthritis, carpal tunnel and sore muscles. Conducted meetings with medical professionals. Responsible for contract negotiations for sale of product.

Mar. 88 - Jan. 92

Homeland Communities - Atlanta, Georgia
MARKETING REPRESENTATIVE / NEW HOME SALES
Displayed features of various models to prospective buyers. Operated own sales office in fully furnished model. Negotiated contracts with buyers on behalf of developer. Won "Sales of the Month" award and set record for most sales in a month.

Jan. 80 - Dec. 87

Perfection Maids, Inc. - Atlanta, Georgia
CO-OWNER / GENERAL MANAGER
Set appointments and office for residential team cleaning groups. Set cost estimates, schedules, travel time and payroll.

EDUCATION

Sept. 66 - Jun. 70

B. T. Washington High School - Atlanta, Georgia
Received academic and sports scholarships.

Jun. 72 - Sept. 72

U. G. A. School of Journalism - Athens, Georgia
Journalism Intern

Sept. 70 - Jun. 74

Clark-Atlanta University - Atlanta, Georgia
Major: Political Science; Minor: English

REFERENCE

(Available Upon Request)